



# QSC SARAH PARVIN TOURNAMENT VENDOR REQUIREMENTS



Greetings!!

We hope you are as excited as we are about this year's event. Last year proved to be most rewarding as we got to see thousands of players and guests enjoy Soccer, Camaraderie and a host of Vendors. This is the 11<sup>th</sup> year of the Sarah Parvin SoccerFest and we have raised \$400,000 + in that time. The games run from Saturday, July 21<sup>st</sup> at 10:00am to Sunday the 22<sup>nd</sup> at 10:00am. Opening Ceremonies are at 9:00am on Saturday and activities begin as early as 7:00am. There are also a number of events planned for Friday evening and night, should you be interested.

To that end, we enjoy having good quality vendors who understand the mission of the event. Last year we estimated between 9,000-11,000 people onsite on Saturday so the reach is nice and most of our participants are from Eastern PA and NJ. A large number of families camp out onsite so there is activity running all day and night. It is truly a Marathon event. So, to help us help you we have some basic requirements you need to share with us:

- **SPACE SIZE** – tell us what you are looking for and we will do our best to accommodate. Most vendors use a 10x10 space but if you need larger, let us know
- **LOCATION** - We reserve the right to put anyone where we think it best suits the event but we will ALWAYS try to give people what they want. We would like all the vendors in the areas specified, but we can also listen to other ideas.
- **POWER** – Outlets, Amps, Watts, etc. If you need power and you have a small generator, please bring it. Our generators are donated at a great cost to our supplier and we want to make sure we have enough power to go around. So if you need power, let us know and be specific. You will need to supply any extension cords. Please make sure they are contractor grade.
- **DURATION** – How long do you intend to run your setup?
- **DONATION/REBATE** – Depending on your type of business we will work with you to determine a reasonable agreement on your contribution to the event.
- **SET-UP** – We must insist that all vendors setup on Friday or Friday night or if you absolutely have to come on Saturday morning, you **must** stop in on Friday to examine your space and make sure you have no issues. There too much to do and even less time to deal with those issues on Saturday morning
- **OTHER** – any other specifications you need us to consider.

#### LIMITATIONS –

- o Please bring your own tents, tables and chairs. This helps lower costs
- o Signs – bring them. We will have the space marked off prior to the event with little signs in case you don't have one but most of you do.

We prefer to 'turn on the engine' Saturday morning, not 'change the oil', so your advanced help and support is crucial. We want your business to shine as it represents this great event. Please promote your business professionally and with the utmost respect for our guests.

**VENDOR SELECTIONS** – Unfortunately we are not able to take every vendor who applies, so please take this into consideration when completing this document. Approvals and Selections will be made the week of July 6. You will be notified via email if you are selected to participate in this very special event.

**NEEDS DOCUMENT** – Please complete the attached Needs Doc so we have your needs in writing. Please complete the form and e-mail a copy to Jim DiCara ([tournaments@quakertownsoccerclub.org](mailto:tournaments@quakertownsoccerclub.org)) as soon as possible. Please use the same contact to address any questions/concerns.

Thanks for your interest in our event.

Jim DiCara  
Vendors Coordinator  
QSC Sarah Parvin SoccerFest



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**VENDOR NAME:** \_\_\_\_\_

**TYPE OF BUSINESS:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**CONTACT NAME:** \_\_\_\_\_

**CONTACT CELL #:** \_\_\_\_\_

**WORK PHONE #:** \_\_\_\_\_

**E-MAIL ADDRESS:** \_\_\_\_\_

**SPACE SIZE:** \_\_\_\_\_

Note – Most spaces are 10x10 but we can accommodate larger needs where available.

**LOCATION:** \_\_\_\_\_

Note - We reserve the right to put anyone where I think it best suits the event but we will ALWAYS try to give people what they want within reason. Please refer to the Facility Map for location options.

**POWER:** \_\_\_\_\_

Specify your needs in terms of Amps, Volts and Outlets

**SET-UP DATE/TIME:** \_\_\_\_\_

All vendors should setup on Friday evening. This will enable us to ensure your location is ready to go on Saturday. Please note there are more campers staying over Friday night so you have the option of opening from 6-10 on Friday. Please make sure any valuable equipment is stored and locked OR taken with you.

**DONATION/REBATE:** \_\_\_\_\_

**DURATION OF OPERATION:** \_\_\_\_\_

**OTHER – any other specifications you need us to consider:** \_\_\_\_\_

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**DISCLAIMER –** The Quakertown Soccer Club, The Sarah Parvin Foundation and the Borough of Quakertown are not responsible for any damage to your equipment, products or person as a result of the Sarah Parvin SoccerFest, it's participants or guests.

PLEASE SUBMIT Page 2 of THIS DOCUMENT to Jim DiCara ([tournaments@quakertownsoccerclub.org](mailto:tournaments@quakertownsoccerclub.org)) as soon as possible. **Vendor submission deadline is 6/30/18 at 5pm.** Vendors that are accepted will be notified by **7/6/18 at 5pm.**